

SOUTHERN GRAMPIANS SHIRE COUNCIL POSITION DESCRIPTION

Position Details

Title:	Plant Operator
Classification:	Band 3
Business Unit:	Works
Directorate:	Infrastructure and Sustainability
Reports to:	East Sector Supervisor

Our Vision and Values

Vision

Thriving Community, Limitless Opportunity

Values

Raise the Bar

Create Brilliance Together

Dream Boldly, Change Bravely

Integrity in Every Step

Child Safety

Southern Grampians Shire Council is a child safe organisation committed to the Victorian Child Safe Standards by:

- providing an environment where Aboriginal children and young people can express their culture and enjoy their cultural rights
- having a zero tolerance approach to child abuse
- having a zero tolerance approach to racism and an expectation that staff and volunteers will act on incidents of racism

Position Summary

To assist in the operation of the Works Unit through the efficient use of Council plant and equipment in the maintenance and construction of roads and streets

Key Responsibilities

Construction and Maintenance Works

- Operate plant in a safe manner to achieve specified standards as directed
- Carry out all types of routine patrol maintenance works to roads and streets as required and/or directed

Machine Maintenance

- Conduct routine and scheduled checking, and minor maintenance works as required, on a daily basis

Other Works

- Operate other plant and equipment, and carry out other duties as directed, depending upon skills levels held and required

Public Relations

- Perform all tasks/duties in a manner that promotes effective teamwork and good public relations

Extent of Authority

- The incumbent is directly responsible for the safe and efficient operation of plant, including construction rollers
- Under general guidelines, to have total control of assigned item of plant
- May be required to supervise other employees
- Commit to and adhere with Child Safety standards and Council's requirements

Judgement and Decision Making

- You will be required to make decisions when working alone, in line with policy or normal working practices as adopted from time to time

Specialist Skills and Knowledge

- A thorough understanding of various items of plant and their operational techniques
- An understanding of road construction and maintenance procedures and techniques

Management Skills

- Ability to manage own time under general supervision
- Ability to program the works of a crew of employees for a limited time under general direction, as required

- Will comply with systems and policies to ensure a safe work environment by:
 - Taking reasonable care for your own health and safety and the health and safety of others within the workplace and co-operate with Council with respect to any action taken to comply with a requirement of the OHS Act
 - Not intentionally or recklessly interfere with or misuse anything provided at the workplace in the interests of health, safety or welfare
 - Contribute to OHS consultation processes
 - Prompt reporting of hazards and incidents

Interpersonal skills

- The ability to communicate effectively with all other employees and members of the public
- Ability to discuss and resolve problems

Compliance with Legislation and Policies

- Adhere to all current relevant codes of conduct and legislative requirements including but not limited to:
 - Southern Grampians Shire Council Policies and Procedures
 - Southern Grampians Shire Council Staff Code of Conduct
 - Privacy and Data Protection Act 2014 (Vic)
 - Equal Opportunity Act 2010 (Vic)
 - Occupational Health and Safety Act 2004 (Vic)
 - Government/Industry Codes of Conduct
 - The Southern Grampians Shire Council Enterprise Agreement
 - The Municipal Emergency Management Plan
- Demonstrate a commitment to risk management principles and practices, and also maintain a safe environment for staff and the community
- Responsible for ensuring the security of Council's assets under the Officer's control
- Remain compliant with the requirements of the Occupational Health and Safety Act 2004 (Vic), and contribute to the health, safety, and wellbeing of Council employees by:
 - Co-operating with Council with respect to any action taken to comply with a requirement of the OHS Act 2004

Qualifications and Experience

- Essential – Heavy Articulated Drivers Licence

- Essential – Previous experience driving trucks exceeding 22.4 tonnes
- Working with Children's Check

Key Selection Criteria

The employee will demonstrate the following:

- Qualifications and/or experience operating other plant items is preferred
- Demonstrated experience in the operation of plant, particularly truck and trailer combinations
- Ability to communicate effectively
- Good understanding of Occupational Health and Safety responsibilities
- Proven ability to work effectively in a team environment

Agreement

I, _____ have read and understand the objectives and conditions of the above mentioned role.

Signature: _____

Date: _____